

**TEXAS RABBIT BREEDERS ASSOCIATION, INC.**

**CONSTITUTION**

**ARTICLE I -- Name**

**Section 1.** This nonprofit association shall be known and designated as the Texas Rabbit Breeders Association, INC.

**Section 2.** This association may also be known herein and elsewhere as the TRBA.

**ARTICLE II – Object**

**Section 1.** To afford membership to persons interested in breeding, showing and marketing domestic rabbits and the products thereof, in the State of Texas, into relations of mutual assistance and cooperation.

**Section 2.** To promote, encourage, develop and improve breeding, advancements and betterment of domestic rabbits and associated industries in the State of Texas.

**Section 3.** To work in close cooperation with our parent Association, the American Rabbit Breeders Association, Inc., all state associations, regional and local clubs, for the advancement of breeding, marketing and processing, so as to afford a greater financial return to our members.

**Section 4.** To assist in the organization of local and specialty clubs for the purpose herein set out, and to include such associations and clubs as affiliated members.

**Section 5.** To have a minimum of one show and convention each year, sponsored by the State Association, known as the Texas Rabbit Breeders Association, Inc. Annual Show and Convention, to be held in a place designated by the Board of Directors.

**Section 6.** To promote youth breeders and their activities, including the acquisition of quality stock, encouragement to participate in shows and information to help successfully exhibit both show and market class stock.

**Section 7.** To promote the continuing education of the membership with educational programs such as Judges Conferences and by offering scholarships for members within the financial confines of the Association.

**ARTICLE III -- Affiliation**

**Section 1.** This Association shall be affiliated with the American Rabbit Breeders Association, Inc., also referred to as the ARBA.

**Section 2.** Any local All Breed or Specialty Club within the State of Texas, whose object is in accord with that of the TRBA, may affiliate upon application submitted to the Secretary and approved by the Board of Directors.

**ARTICLE IV -- Membership**

**Section 1.** Any person may become a member of this Association upon the payment of dues as provided in the Club By-Laws and by agreeing to comply with all rules, regulations and mandates of this Association.

**Section 2.** The Board of Directors reserves the right to accept or reject, for cause, any application for individual, club or association membership or renewal.

**Section 3.** Any club or association in the State of Texas may become a member of this Association upon the payment of an affiliation fee and being a member of the parent association, the American Rabbit Breeders Association, Inc., as provided for in the Club By-Laws.

**Section 4.** The Board of Directors may elect as an Honorary Member any person distinguished for his/her political, scientific, industrial or administrative capacity. Honorary members shall be exempt from all dues or fees, but shall have no right to vote at any meeting of the Association and shall not hold any office in the Association.

**Section 5.** All individual members 13 years of age and older that have been in good standing thirty (30) days prior to the annual or special membership meeting of this Association, shall have the right to vote in person at that annual or special membership meeting of this Association. Individual members may not vote by proxy.

**Section 6.** Any member of this Association who organizes or holds office in a local club or association which has a constitution or by-laws contrary to those of this Association shall have his/her membership revoked.

**Section 7.** All TRBA members age 18 and under may compete in the TRBA Youth Contests, but only TRBA Youth Members who are legal residents of the State of Texas may compete for TRBA Youth Royalty.

#### **ARTICLE V -- Authority**

**Section 1.** This Association shall have the authority to make such laws, establish such rules and adopt such regulations as may be necessary for the government of its members.

**Section 2.** To require members to obey its mandates in all matters pertaining to Its Articles of Incorporation, Corporate By-Laws, Constitution and Club By-Laws and ethics peculiar to the industry, and to inflict such penalties as It may deem necessary for the disobedience of Its will.

**Section 3.** Roberts Rules of Order shall be considered as the final authority for this Association on all questions not specifically covered by the Articles of Incorporation, Corporate By-Laws, the Constitution and Club By-Laws.

#### **ARTICLE VI -- Meetings**

**Section 1.** This Association shall hold an annual membership meeting at such time and place as may be designated in the Corporate and Club By-Laws.

#### **ARTICLE VII -- Board of Directors**

**Section 1.** The Board of Directors of this Association shall consist of the elective officers of a President, Vice President and Secretary, five (5) Directors elected at large and an appointed Treasurer. Each officer or Director shall serve a term of two (2) years. Each must be a voting member in good standing of the organization for the entire term of office. The President, Vice President and the five (5) Directors will only serve two (2) consecutive terms in the same office. There shall be no term limits for the Secretary and Treasurer.

**Section 2.** The President, Secretary and two (2) Directors will be elected in odd numbered years and the Vice President and three (3) Directors will be elected in even numbered years by the membership by the method selected by the Board of Directors in accordance with the Club By-Laws. The Treasurer shall be appointed in even numbered years.

**Section 3.** The elected officers shall enter upon the discharge of their duties immediately following their election.

**Section 4.** All candidates for the office of Secretary shall file a written application including experience, training and other qualifications for office. These applications to be filed with the President of this Association not less than sixty (60) days prior to the Association's announced date of election of odd numbered years.

**Section 5.** All candidates for the office of Treasurer shall file a written resume including experience, training and other qualifications for office. These resumes to be filed with the Secretary of this Association not less than sixty (60) days prior to the Association's announced date of election of even numbered years.

**Section 6.** All candidates for the position of President, Vice President or Director shall file a Petition of Candidacy with the Secretary fifteen days before the Newsletter deadline for the fourth quarter of the year. A Petition of Candidacy must contain the position sought, signatures of at least five members in good standing and the signature of the proposed candidate.

**Section 7.** Any member of the Board of Directors may be removed from office, for justifiable cause, by a majority vote of the remaining members of the Board of Directors at a specially-called meeting.

**Section 8.** Each member of the Board of Directors must be a legal resident of the State of Texas.

**Section 9.** The Board of Directors may also be known herein and elsewhere as the Board.

**Section 10.** The retiring President shall serve as an ex-officio advisor to the Board until replaced by the next retiring President.

## **ARTICLE VIII -- Duties Of Officers and Board of Directors**

**Section 1.** The President shall preside at all meetings of this Association, and shall chair the Board of Directors meetings, appoint all committees, call special meetings of the Association, or of the Board, in accordance with the Articles of Incorporation, Corporate By-Laws, Constitution and Club By-Laws, and perform other duties as usually pertain to this office. The President shall have such authority as may be conferred upon this office by the Board. The President shall be an ex-officio member of all committees.

**Section 2.** The Vice President shall have the same duties as those of the President in the event of the absence or disability of the President and such other duties as designated by the Board of Directors.

**Section 3.** The Secretary shall devote sufficient time and attention to the duties of this office and to such other duties as the President and Board of Directors shall direct. The Secretary shall perform all duties prescribed by the Articles of Incorporation and Corporate By-Laws. The Secretary shall be bonded in favor of the Association for a sum to be set by the Board, in a company approved by the Board, said bond to be delivered to

**the President of the Association. Failure to furnish satisfactory bond within thirty (30) days following election shall automatically disqualify the Secretary from office. The cost of the bond is to be paid by the Association. The Secretary shall receive and act upon all applications for membership. The Secretary shall notify members of all meetings, either by publication or individual notice; as well as notify all members prior to the expiration of their membership. The Secretary shall keep an accurate record of all meetings; and shall act promptly on all correspondence directed to this office. The Secretary shall consult with the Board on such matters of policy as deemed advisable. The Secretary shall keep a complete and up-to-date membership list, including current addresses. The Secretary shall keep a complete and up-to-date list of all affiliated clubs and associations and registered rabbitries. The Secretary shall order all necessary forms and printed matter for the conduct of this office. The Secretary shall maintain a set of books, in a manner acceptable to the Board, for all funds transferred to the Treasurer. The Secretary shall, within ninety (90) days following each annual or special meeting of the Association, inform the editor of the Newsletter of all changes in the regulations of the Association. The Secretary shall be allowed to receive twenty five percent (25%) of income from membership fees, Club affiliations, sanction fees and rabbitry registration fees as compensation. The Board shall have full authority to revise or adjust the Secretary's compensation. Such compensation shall be remitted quarterly. The Secretary shall sign an acknowledgement of receipt of such compensation.**

**Section 4. The Treasurer shall devote sufficient time and attention to the duties of this office and to such other duties as the President and Board of Directors shall direct. The Treasurer shall perform all duties prescribed by the Articles of Incorporation and Corporate By-Laws. The Treasurer shall collect and keep account of all monies due to the Association, pay such accounts as may be owed by the Association and make reports to the Board. The Treasurer shall be bonded in favor of the Association for a sum to be set by the Board, in a company approved by the Board, said bond to be delivered to the President of the Association. Failure to furnish satisfactory bond within thirty (30) days following election shall automatically disqualify the Treasurer from office. The cost of the bond is to be paid by the Association. The Treasurer shall consult with the Board on such matters of policy as deemed advisable. The Treasurer shall maintain a set of books, in a manner acceptable to the Board and shall submit financial reports to the Board and membership of the Association by way of the Newsletter, and an annual report at each annual meeting of the Association for the fiscal year ending December 31st. The Treasurer shall act as advisor to the Budget Committee. The Treasurer shall be allowed to receive fifteen hundred dollars (\$1500) per year, in quarterly payments of three hundred seventy five dollars (\$375) as compensation. The Board shall have full authority to revise or adjust the Treasurer's compensation. Such compensation shall be remitted quarterly. The Treasurer shall sign an acknowledgement of receipt of such compensation.**

**Section 5. The duties of the Board of Directors shall be to carry out the business decisions of the Association such as the following: Authorizing expenditures, enter into legal contracts on behalf of this Association, choose the method of election for any matters to be brought to the membership, devising ways and means of carrying out the objects and purposes of the Association, making rules during the year not covered by the present Articles of Incorporation, Corporate By-Laws, Constitution and Club By-Laws, and clarifying and interpreting the same until they may be corrected at a regular or special**

meeting of the Association. The Board shall perform all duties prescribed by the Articles of Incorporation and Corporate By-Laws. The Board may, between annual meetings, conduct routine or special business, hold hearings and reach decisions by mail vote, with a majority vote of the Board required for passage.

**Section 6.** The signature of each officer of this Association shall appear on all Association bank accounts, with any one signature authorizing payment.

## ARTICLE IX -- Alterations - Amendments - Resolutions

**Section 1.** Any alteration or amendment to the Constitution to be offered at any annual or special meeting of this Association or by mail, either traditional or electronic, shall be made by resolution, in writing, by any member of this Association, in good standing, and sent to the Secretary at least ninety (90) days prior to the meeting or Newsletter deadline designated for presentation. The Secretary will record receipt of any proposed resolutions/amendments and forward to the Chairman of the Corporate and Club Rules Committee. The Corporate and Club Rules Committee will then review and study the proposed resolutions/amendments for proper wording and correct placement in the present document. All resolutions are to be confined to one (1) subject. All resolutions shall be published in the TRBA Newsletter and/or mailed to the membership at least thirty (30) days in advance of the annual or special meeting at which they are to be considered or for consideration of a mail vote.

**Section 2.** The Constitution may then be amended by an affirmative two-thirds (2/3) vote of all voting members casting votes at an annual or special meeting of the Association.

**Section 3.** The Constitution may then be amended by an affirmative majority vote of all members' casting votes by mail, either traditional or electronic, received within the published time limit not to exceed sixty (60) days after presentation. The total number of votes cast must be equal to or greater than twenty five percent (25%) of the total voting membership for the vote to be considered valid.

## BY-LAWS

### ARTICLE I -- Membership

**Section 1.** The membership in this Association shall be local clubs, regional clubs, and specialty clubs or associations within the State of Texas. Membership in this Association shall also be individual members residing in Texas and associate members from other states.

**Section 2.** Any person holding office in this Association must be a member in good standing of the American Rabbit Breeders Association, Inc. and Texas Rabbit Breeders Association, INC. Any person holding office in any club or association affiliated with this Association must be a member in good standing of the American Rabbit Breeders Association and Texas Rabbit Breeders Association.

**Section 3.** Individual members shall pay a fee of thirteen dollars (\$13.00) per annum. A combination membership for husband and wife or two (2) people at the same address shall be available for twenty-five dollars (\$25.00) per annum. For each individual in excess of

two (2) at the same address, the fee shall be three dollars (\$3.00) per individual per annum. Only one (1) yearbook and one (1) newsletter will be mailed to each household. A full individual membership must be paid in order to receive more than one (1) yearbook or newsletter at any household. Failure to renew a membership within thirty (30) days following the expiration date of such membership shall result in automatic termination of such membership.

**Section 4.** Members age eighteen (18) and under shall be known as youth members and may compete in TRBA Youth Activities including the annual Youth Sweepstakes Contest. Individual mentally impaired members, who qualify for Special Olympics, may participate in TRBA Youth Activities through twenty-one (21) years of age. (When entering an ARBA sanctioned show, youth may not list a rabbitry name as the name of the exhibitor.) Members age nineteen (19) and above shall be considered adult members and may not enter Youth Shows.

**Section 5.** TRBA Life Membership will be granted to those individuals who have been a member in good standing for at least twenty-five (25) consecutive years.

**Section 6.** Members of this Association in good standing shall have the privilege of registering a rabbitry for a one-time fee of ten dollars (\$10.00) as long as the membership is current. (When entering an ARBA sanctioned show, members may not list a rabbitry name as the name of the exhibitor.) The registering of a rabbitry by a non-member of this Association will not be permitted.

**Section 7.** Any member of this Association in good standing may organize a local club or association, composed of breeders in his or her residence area, or breeders of a specialty breed. Officers of any such club or association should consist of a President, Vice President, Secretary, Treasurer and three (3) or more Directors. No affiliation will be granted a club or association with less than five (5) members of this Association, in good standing. All officers and directors of a club or association must be members of the ARBA, the TRBA, and be a legal resident of the State of Texas. No affiliation will be renewed unless the requirements for the original affiliation have been met. Clubs or associations shall pay an affiliation fee of twenty dollars (\$20.00) and an affiliation renewal fee of ten dollars (\$10.00) per annum, said fee to accompany a list of the names, addresses and phone numbers of all officers and directors. All affiliation renewals and fees are due no later than January 31<sup>st</sup>. Any club which does not renew their affiliation by January 31<sup>st</sup> shall be considered a new club and shall pay the twenty dollar (\$20.00) affiliation fee.

**Section 8.** The Newsletter will be mailed only to members in good standing of this Association, with a limit of one per household.

## **ARTICLE II -- Officers and Board of Directors**

**Section 1.** All Officers and Directors must be voting members in good standing of this association and must be legal residents of the State of Texas.

**Section 2.** Officers and Directors may be removed from office for justifiable cause, by a majority vote of the Board of Directors. In this event, a Special Meeting of the Board of Directors will be called to elect an interim Officer or Director to the vacant position to serve the remainder of that term.

**Section 3.** Time served as a replacement of an open position shall not be considered in term limits.

### ARTICLE III -- Meetings

**Section 1.** Each annual meeting and any special meeting of the Board of Directors shall be held in a city to be designated by the Board. Notice of the time and place for holding the annual meeting, as well as the agenda and any topics for discussion, shall be listed in the Newsletter or mailed, traditionally or electronically to the membership at least thirty (30) days prior to the meeting. Notice of any special meeting shall be printed in the Newsletter or mailed, traditionally or electronically, to the Board no less than ten (10) days and no more thirty (30) days prior to the meeting.

**Section 2.** The President shall call a special meeting of the Association whenever requested, in the form of a petition, signed by the majority of the members of the Board of Directors or at least fifty (50) members of the Association in good standing. At any special meeting there shall be considered only the special business for which the special meeting was called.

**Section 3.** At all meetings of the Board of Directors, a simple majority of the Board members must be present at that meeting to constitute a quorum.

**Section 4.** All motions, except for routine procedural approval of the minutes, the treasurer's report, to close nominations for office and adjournment of a meeting, shall be put in written form and read back to the membership prior to a vote on the motion.

**Section 5.** In order to vote at the annual general membership meeting, membership dues must be paid and processed thirty (30) days prior to the meeting.

**Section 6.** There shall be a called meeting of the Board of Directors after each membership meeting, either annual or special, for ratification and discussion of any business enacted at said meeting.

### ARTICLE IV -- Departments and Committees

**Section 1.** All committee appointments shall be for a term of two (2) years to be appointed by the newly elected President with approval by the Board of Directors. Each committee chairperson shall submit a proposed budget to the budget chairperson no later than December 15 each year for inclusion in the upcoming proposed budget.

**Section 2.** The PROMOTIONS COMMITTEE shall consist of a Chairperson, the Newsletter Editor and four (4) or more members. Its duties shall include: A.

**ADVERTISING.** The committee shall seek to secure individual and commercial advertising for the Newsletter, Yearbook, and other TRBA publications. The committee may prepare and distribute literature approved by the Board to encourage advertising in TRBA publications. B. **PUBLICITY.** The committee, working closely with the advice of the President, shall be responsible for all news reporting in the TRBA Newsletter. The Newsletter Editor shall be compensated for their efforts at a rate of nine hundred dollars (\$900.00) per annum. Such compensation shall be remitted quarterly at a rate of two hundred and twenty five dollars (\$225.00) each quarter. The Newsletter Editor shall sign an acknowledgement of receipt of such compensation.

**Section 3.** The AUDIT COMMITTEE shall consist of a Chairperson and two (2) or more members. The audit will be performed to establish that proper procedures are performed by the Secretary and Treasurer, to insure that all monies received and expended are properly controlled and reported. To review all procedures and to assist the Secretary and

Treasurer to insure that the most convenient and/or more economical methods are used. To remain aware of how income is derived and monies are expended. Chairperson will insure that a report is prepared and reported to the membership at the annual state meeting.

**Section 4.** The **BUDGET PLANNING COMMITTEE** shall consist of a Chairperson, two (2) members, who have at least five (5) years business experience and if possible a history of financial responsibilities and the Treasurer, to act as advisor. The committee is to establish a short term yearly budget to be offered for approval at the annual Board of Directors meeting and a long term three (3) year budget to be used for future planning purposes. The approved budget shall be presented to the membership at the annual membership meeting. Each officer and all other committee chairpersons will provide to the Budget Planning Committee, all known fiscal requirements and estimated costs required to complete the duties of their position/committee.

**Section 5.** The **CORPORATE AND CLUB RULES COMMITTEE** shall consist of a Chairperson and three (3) or more members, who shall maintain continuous study of the Articles of Incorporation, Corporate By-Laws, Constitution and Club By-Laws for the purpose of furnishing interpretations and to study all proposed resolutions/amendments for proper wording and correct placement in the present document. The committee may, with Board approval, offer resolutions/amendments in the prescribed manner for consideration of the membership.

**Section 6.** The **EQUIPMENT COMMITTEE** shall consist of a Chairperson, a member of the Board and four (4) or more other members. Among other duties assigned by the Board, the committee shall see that all show equipment owned by this Association shall be used as set out in the most current rental/lease agreement as approved by the membership and/or Board of this association.

**Section 7.** The **HISTORICAL COMMITTEE** shall consist of a Chairperson and two (2) or more members and shall maintain a record of all major TRBA functions consisting of pictures, news articles and other pertinent information. The committee shall keep photo albums, newsletters, etc, shall display same at the annual state meeting and state shows and at other related activities. Shall solicit historical items and articles from past and present members and shall prepare articles pertaining to the history of the association for publication in the newsletter.

**Section 8.** The **MEMBERSHIP SERVICES COMMITTEE** will consist of a Chairperson and two (2) or more members who shall be responsible for working closely with the TRBA Secretary to develop appropriate materials, brochures, pamphlets and other documents as approved by the Board, to hand or forward to new members and clubs. To seek new members, be ready to assist all members, including providing information on starting new clubs. To be very knowledgeable in operating clubs and shows in general. To have information available on ideas on starting clubs, earning monies, gaining new members, operating meetings, etc. Shall develop recommendations for retention and acquisition of new members. A **NEW MEMBER ASSISTANCE SUBCOMMITTEE** consisting of at least three members shall assist all new members, youth and open, in all processes pertaining to the exhibition of rabbits. This subcommittee shall be available to and answer to the Committee Chairperson. The Chairperson will work closely with Board to insure current information is always available.

**Section 9.** The **SCHOLARSHIP AWARDS COMMITTEE** shall consist of a Chairperson



and four (4) or more members, who shall review and recommend qualified TRBA member applicants. Only applicants who reside in the State of Texas may make application for a TRBA Scholarship Award. A maximum of five (5) scholarships may be awarded per year if there are at least five (5) qualified applicants.

**Section 10.** The **SCHOLARSHIP RULES COMMITTEE** shall consist of a Chairperson and two (2) or more members, who shall review and recommend additions, deletions, and/or changes to the rules for selecting and awarding scholarships to qualified TRBA members.

**Section 11.** The **VIDEO COMMITTEE** shall consist of a Chairperson and one or more members, to be responsible for videotaping the annual membership meeting and other meetings/activities as requested by the Board.

**Section 12.** The **WAYS & MEANS COMMITTEE** shall consist of a Chairperson and two (2) or more members, to seek out ways and methods to receive revenue, including raffles, contests, special projects, etc. as approved by the Board. The committee shall be responsible, with Board approval, for all promotional material for this Association. Shall design, originate and obtain, subject to Board approval, all membership emblems, insignia and other approved material. The Chairperson shall maintain close contact with the Treasurer to enable the Treasurer to monitor the funds generated and spent by this department.

**Section 13.** The **YOUTH CONTEST COMMITTEE** shall consist of a Chairperson, the appointed Youth Advisors and one (1) other member. The committee shall be responsible for preparing any youth contest materials, as approved by the Board, and for conducting youth contests at the TRBA Annual State Show and Convention and other events.

**Section 14.** The **ELECTION COMMITTEE** shall consist of a Chairperson and three (3) other members, to include the TRBA Webmaster. At any time that the Board authorizes a vote by mail, traditional or electronic, the committee shall tabulate and validate the results of said vote. All traditional mail ballots shall be sent to the Chairperson. A report of the electronic mail ballots shall be given to the Chairperson by the TRBA Webmaster. A written report of the results of the election shall be submitted to the Secretary with all attendant materials. These results will require ratification of the Board before presentation to the membership. After ratification, the results shall be communicated to the membership by the Newsletter, posting on the Website or other method deemed appropriate. On the occasion that a candidate for a position is unopposed, the candidate may be declared as the winner by acclamation.

#### **ARTICLE V - Interpretation**

**Section 1.** The interpretation of the Constitution, By-Laws, regulations, notices, etc., by the Board of Directors of this Association as needed, shall be binding upon all members of this Association.

**Section 2.** All notices required to be sent to any member of this Association shall be sent by mail, traditional or electronic, prepaid to the members address as it appears on the books of this Association, and such mailing shall be presumptive evidence of the service thereof. Copies of such are to be maintained by the Secretary. Any change of address must be sent promptly to the office of the Secretary of this Association.

**Section 3.** The Board may, on all matters regarding interpretation, or special business,

hold hearings and reach decisions by mail, traditional or electronic with a majority vote of those responding required for passage.

#### **ARTICLE VI - Alterations and Amendments**

**Section 1. METHOD NUMBER ONE.** Any amendment to the Club By-Laws to be offered at any annual or special meeting of this Association shall be made by resolution, in writing, by any member of this Association, in good standing, and mailed to the Secretary at least ninety (90) days prior to the meeting at which it is to be presented. The Secretary will record receipt of any proposed resolutions/amendments and forward to the Chairman of the Corporate and Club Rules Committee. The Corporate and Club Rules Committee will then review and study the proposed resolutions/amendments for proper wording and correct placement in the present document. All resolutions are to be confined to one (1) subject. All resolutions shall be published in the TRBA Newsletter and/or mailed to the membership at least thirty (30) days in advance of the annual or special meeting at which they are to be considered or for consideration of a mail vote.

**Section 2. METHOD NUMBER TWO.** Any member in good standing may ask the membership, at the annual membership meeting, to consider an amendment to the Club By-Laws. The member shall present the subject for consideration with no discussion from the floor. The amendment shall be presented in written form to be considered for discussion and passage. A two-thirds (2/3) affirmative vote will be required for passage.

**Section 3.** The Club By-Laws may then be amended by an affirmative majority vote of all voting members casting votes at an annual or special meeting of the Association.

**Section 4.** The Club By-Laws may then be amended by an affirmative majority vote of all members casting votes by mail, either traditional or electronic, received within the published time limit not to exceed sixty (60) days after presentation. The total number of votes cast must be equal to or greater than fifteen percent (15%) of the total voting membership for the vote to be considered valid.

#### **ARTICLE VII - State Sanctioned Shows**

**Section 1.** Any local club holding membership in this Association may hold an official TRBA Sanctioned Show under the following conditions:

- A. Show to be governed strictly in accordance with the official show rules of the American Rabbit Breeders Association, Inc.
- B. Application for the sanction must be made at least thirty (30) days prior to the show.
- C. Local or specialty club shall send Sweepstakes Chairperson, within thirty (30) days following the show, a list of the names and addresses of all exhibitors and a listing of all exhibitors placing 1<sup>st</sup>. through 5<sup>th</sup> place in each class of each breed shown. All fur and meat classes to be exempt.
- D. Sanction fee of ten dollars (\$10.00) to be paid to the TRBA Secretary when the application for the open or youth all breed sanction is made.
- E. Sanction fee of five dollars (\$5.00) be paid to the TRBA Secretary when the application for a state specialty club sanction is made.
- F. All show secretaries and show superintendents must be members in good standing

of the American Rabbit Breeders Association, Inc. and the Texas Rabbit Breeders Association, INC.

- G. Club agrees to print in their show catalog the current TRBA Secretary name, address, amount of membership dues, amount of sanction fee and designated as “A TRBA SANCTIONED SHOW”.
- H. No sanction request will be granted by this Association for a show to be held on the same dates as the TRBA Annual State Show and Convention, for the weekend of the TRBA Fall Show or for any other weekend when the TRBA is conducting a TRBA Show.
- I. All TRBA Sanctioned Shows must be held within the boundaries of the State of Texas.

**Section 2.** In order to help cover the cost of TRBA State Show awards, annual Sweepstakes awards and other expenses of this Association, each club that has sanctioned their show(s) with the TRBA will submit payment to the TRBA Secretary twenty cents (\$.20) show sweepstakes fee for each animal shown, excluding fur and commercial classes (single fryer, meat pen, roaster, stower, commercial fur etc.). In addition to the show sweepstakes fee payment they shall also submit the complete list of BOB/BOS/BIS/RIS winners for each sanctioned show. Each show sponsor shall submit to the TRBA Sweepstakes Chairperson the complete show report for all breeds shown both class and points placement pages. These reports may be sent via email by use of PDF files or mailed via traditional mail, but must be received by the TRBA Sweepstakes Chairperson thirty (30) days following the said sanctioned show date. Any show that exceeds the thirty (30) day report date deadline will be fined an additional five cents (\$.05) per animal and will increase the same for each additional thirty (30) days past the official deadline date until payment is received. No sanction will be issued by this Association to any club in fault until all fees, including penalties, have been paid.

A. Show Sweepstakes Fee breakdown shall be as follows:

- (1) Fifteen (15%) percent to be paid to the TRBA Sweepstakes Chairperson quarterly and within the quarter it is received as compensation.
- (2) Twenty-Five (25%) percent to be retained to cover said awards in Section 2 above.
- (3) Sixty (60%) percent to be retained in the TRBA General Fund to assist in covering the daily operational cost of this Association.

B. TRBA Sponsored Shows who are exempt from said “Show Sweepstakes Fee” shall still pay the TRBA Sweepstakes Chairperson three cents (\$.03) per head for his/her duty as Sweepstakes Chairperson, except for the annual TRBA State Show.

**Section 3.** The compensation for the Sweepstakes Chairperson shall be remitted quarterly. The Sweepstakes Chairperson shall sign an acknowledgement of receipt of such compensation.

## ARTICLE VIII - Annual State Show

**Section 1.** The annual show of this Association shall be held in a chosen location, and shall be conducted by this Association, which shall pay all expenses in connection therewith and retain any and all profit there from.

**Section 2. Such Annual State Association Show shall be held in March or April on the weekend prior to Easter.**

**Section 3. The Open Show, Youth Show and Cavy Show of the Texas Rabbit Breeders Association, INC. Annual State Show shall be conducted by this Association.**